

## 7<sup>TH</sup> MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE (FAC)

*Port Vila, Vanuatu, 14 to 18 February 2020*

### FAC 7 – Doc 03

#### List of Meeting Documents

*Secretariat*

#### Meeting Document<sup>1</sup>

FAC7-Doc01-rev1	Provisional Agenda
FAC7-Doc02	Annotated Provisional Agenda
FAC7-Doc03	List of Meeting Documents
FAC7-Doc04	Annual Financial Statements for the year ending 30 June 2019
FAC7-Doc04.1	Statement of transfers of appropriations (FR3.3)
FAC7-Doc04.2	SPRFMO Contingency Fund (FR, Annex 2)
FAC7-Doc04.3	Status of SC Scientific Support Fund & Developing States Fund
FAC7-Doc05	SPRFMO Report of Income
FAC7-Doc05.1	Voluntary Contributions (FR4.2)
FAC7-Doc06	RESTRICTED – Selection and Appointment of Independent Auditors
FAC7-Doc07	Implementation of FAC Performance Review Recommendations
FAC7-Doc08	Draft Budget for Financial year 2020-21 and Forecast Budget for 2021-22
FAC7-Doc08.1	Explanatory note - Secretariat Travel Plan for Financial Year 2020-21
FAC7-Doc08.2	Explanatory note regarding database developments and update
FAC7-Doc08.3	Estimate of additional financial impacts or influence on the Secretariat work arising from proposed CMMs
FAC7-Doc08.4	Workload assessment Cooperation with other RFMOs
FAC7-Doc09	Calculation of contributions for Financial Year 2020-2021 and estimate of contributions for Financial Year 2021-2022
FAC7-Doc10	Secretariat Report on 2019 Intersessional Period Activities
FAC7-Doc10.1	Monitoring of Additional Secretariat tasks as per COMM7 Decisions
FAC7-Doc10.2	Staff Association Updates
FAC7-Doc11	Secretariat Communication Plan
FAC7-Doc12	RESTRICTED – Secretariat Structure Review
FAC7-Doc13	RESTRICTED – Staff performance assessment summary
FAC7-Doc14	RESTRICTED – Secondment Assessment
FAC7-Doc14.1	RESTRICTED – End of Secondment Informative Report
FAC7-Doc15	Potential hosting Commission meetings 2022 & 2023 and SC 2021 & 2022

#### Commission Proposals for Consideration by the FAC

COMM8-Prop23	Secretariat's Proposal – Staff Regulations
COMM8-Prop24	Secretariat's Proposal – Secretariat Secondments and Internships
COMM8-Prop25	Secretariat's Proposal – Rules of Procedure of the Commission

<sup>1</sup> CTC7-Doc 12 will be discussed concerning the Selection of the Observer Programme Accreditation Evaluator (FAC7 - Agenda Item 6)