

2021 SPRFMO DEADLINES AND RELEVANT DATES

(As of 28 October 2021)

Deadlines and Due Dates

Date	Provider	Information/milestone	Template/ relevant link	Reference source
06-Apr-21	Recipient of Travel support (COMM9)	Supporting documents to prove travel costs	Financial Regulations	FR Annex 1 Para 15d
06-Apr-21	Members	Objection period ends	SPRFMO Convention	Convention Art 17 Para 2(a)
06-May-21	Members and CNCPs	New CMMs become binding	SPRFMO Convention	Convention Art 17 Para 1(b)
06-May-21	Affected Members/CNCP	Compliance Review	If required by CMS Report	Final CMS Report Exec Summary
30-May-21	Exploratory Fisheries applicant	Succinct description of intended Fisheries Operation Plan	Fisheries Operational Plan	CMM 13-2021 Paragraph 5
08-Jun-21	Members and CNCPs	Annual Contributions Payment	Financial Regulations	FR 4.9
30-Jun-21	All Members and CNCPs	Fishing activity data (2020): Trawl, Purse Seine, Bottom Longline, Squid Jigging, Potting, Hand/Drop/Dahn Lining	Data submissions	CMM 02-2021 Para 1d
30-Jun-21	All Members and CNCPs	Landing data (2020): Fishing vessels, Reefer vessels	Data submissions	CMM 02-2021 Para 1d
30-Jun-21	All Members and CNCPs	Transshipment event data (2020)	Data submissions	CMM 02-2021 Para 1d
14-Jul-21	Eligible Members	Applications to DS Fund subsidy for meeting participation (SC9)	Financial Regulations	FR Annex 1 Para 10
24-Jul-21	Members and CNCPs seeking Observer Programme accreditation	Commence accreditation process	CMM16-2021	CMM 16-2021 Para 25
24-Jul-21	SC participants	Requests for inclusion of supplementary items into SC Agenda	Rules of Procedure	RoP 4.2
29-Jul-21	Exploratory Fisheries applicant	Fisheries Operation plan	SC Protocol for paper submission	CMM 13-2021 Para 5
28-Aug-21	Members/CNCPs fishing for <i>T. murphyi</i>	Stock assessments, research reports, Observer data, Datasets	SC Protocol for paper submission	CMM 01-2021 Para 22
28-Aug-21	SC participants	SC meeting paper submission deadline	SC Protocol for paper submission	SC Protocol Para 3
28-Aug-21	SC participants	Annual National Reports	SC guidelines for annual reports	CMM 02-2021 Para 7
26-Sep-21	All Members and CNCPs	Vessels presumed to be IUU fishing over the past 2 years	Annex 1 CMM 04-2020	CMM 04-2020 Para 2
27-Sep-21	SC participants	SC9 meeting (Start)	SPRFMO meetings	FAC8 - Report

Date	Provider	Information/milestone	Template/ relevant link	Reference source
30-Sep-21	All Members and CNCPs	Annual catch total - all species (2020)	Data submissions	CMM 02-2021 Para 1a
30-Sep-21	All Members and CNCPs	Observer Data Annual submissions	Data submissions	CMM 02-2021 Para 2c
21-Oct-21	All Members and CNCPs	CMM Annual Implementation Report(s)	Data submissions	CMM 10-2020 Para 5a
10-Nov-21	Eligible Members	Applications to DS Fund subsidy for meeting participation (COMM10)	Financial Regulations	FR Annex 1 Para 10
15-Nov-21	Potential Observers (NGOs)	Request for Observer status (Comm10)	Rules of Procedure	RoP 9.2
20-Nov-21	Chairperson & All Members	Requests for inclusion of supplementary items into Annual agenda	Rules of Procedure	RoP 4.2
20-Nov-21	All CNCPs	Request for CNCP status	Rules for CNCPs	Rules for CNCPs Para 3
25-Nov-21	Accreditation Evaluator	Final report on Observer Programme Evaluation	CMM 16-2021	CMM 16-2021 Para 32
27-Nov-21	Auditors	Auditor's report due	Financial Regulations	FR 9.8
1-Dec-21	Recipient of travel support (SC9)	Supporting docs to prove travel costs	Financial Regulations	FR Annex 1 Para 15d)
5-Dec-21	All Members and CNCPs	CMM Proposals or Amendments for Annual meeting	Rules of Procedure	RoP 4.5
10-Dec-21	Eligible Members	Applications to DS Fund (improved fisheries management/ development &/or capacity building)	Financial Regulations	FR Annex 1 Para 6
10-Dec-21	Members (Bottom fishing)	Orange roughly carry forward or excess catch notification	CMM 03a-2021	CMM 03a-2021 Para 21
20-Dec-21	All Members and CNCPs	Comments on Initial Draft Compliance report	CMM 10-2020	CMM 10-2020 Para 8
25-Dec-21	All Members and CNCPs	Other Papers for Annual meeting	Rules of Procedure	RoP 4.6
25-Dec-21	All Members and CNCPs	Draft IUU List Comments	CMM 04-2020	CMM 04-2020 Para 6
18-Jan-22	All Members and CNCPs	FAC9 meeting (Start)	SPRFMO meetings	Pending an interseasonal decision
19-Jan-22	All Members and CNCPs	CTC9 meeting (Start)	SPRFMO meetings	Pending an interseasonal decision
24-Jan-22	All Members and CNCPs	COMM10 Meeting (Start)	SPRFMO meetings	Pending an interseasonal decision
30-Jan-22	All Members and CNCPs	Annual list of active vessels	CMM 05-2021	CMM 05-2021 Para 13

Other SPRFMO Submissions

Date			Template/ relevant link	Reference source
CMM 01-2021 <i>Trachurus murphyi</i>				
No later than 15 days after their adoption	Coastal States that have not given their express consent who establish domestic measures concerning catches of <i>T. murphyi</i> in ANJ	that may result in catches exceeding the difference between the agreed catch (throughout the range) and the total catch allocated (in the area to which the CMM applies).	CMM 01-2021	CMM 01-2021 Para 27
Within 1 month after adoption	Members/CNCPs who adopt measures	limiting their vessels fishing for <i>T. murphyi</i> to catches <i>LESS THAN</i> the limits set out in Table 1.	CMM 01-2021	CMM 01-2021 Para 8
Within 20 days of the end of the month	Members/CNCPs fishing for <i>T. murphyi</i>	Monthly catch report – Jack mackerel (Catches <70%)	Monthly Report (CJM)	CMM 01-2021 Para 12- Catches Para 18- Vessels
Within 10 days of the end of a 15-day period	Members/CNCPs fishing for <i>T. murphyi</i>	Monthly catch report – Jack mackerel (Catches >70%)	15-day Reporting (CJM)	CMM 01-2021 Para 13- Catches Para 18- Vessels
Promptly upon reaching 100% of limit	Members/CNCPs fishing for <i>T. murphyi</i>	<i>T. murphyi</i> fishery; Date of closure	CMM 01-2021	CMM 01-2021 Para 7
CMM 03-2021 Bottom Fishing				
Immediately	Bottom fishing vessels	Encounter with a potential Vulnerable Marine Ecosystem	Annex 7 CMM 03-2021	CMM 03-2021 Para 27b
CMM 03a-2021 Deepwater Species				
No less than 72 hrs in advance	Members/CNCPs engaged in bottom fishing	Prior to commencing fishing in the Tasman Sea or Westpac Banks Area	CMM 03a-2021	CMM 03a-2021 Para 26
Weekly: by Monday 13:00 NZST	Members/CNCPs engaged in Orange Roughy fishing on NW Challenger or Lord Howe Rise Stocks	Weekly Catch Reporting for NW Challenger or Lord Howe Rise Stocks (Catches <50%)	Daily/Weekly Report (ORY)	CMM 03a-2021 Para 17a/28
Daily: by 13:00 NZST	Members/CNCPs engaged in Orange Roughy fishing on the West Norfolk Ridge Stock	Daily Catch Reporting	Daily/Weekly Report (ORY)	CMM 03a-2021 Para 18a
Daily: by 13:00 NZST	Members/CNCPs engaged in Orange Roughy fishing on NW Challenger or Lord Howe Rise Stocks	Daily Catch Reporting for NW Challenger or Lord Howe Rise Stocks (Catches >50%)	Daily/Weekly Report (ORY)	CMM 03a-2021 Para 17b/28

Date			Template/ relevant link	Reference source
Daily: by 13:00 NZST	Members/CNCPs engaged in bottom fishing	Daily Catch Reporting (Catches >65%) <i>(Excludes Orange Roughy NW Challenger, Lord Howe Rise and West Norfolk Ridge Stocks)</i>	Daily/Weekly Report (ORY)	CMM 03a-2021 Para 28
Within 20 days of the end of the month	Members/CNCPs engaged in bottom fishing	Monthly catch report – Deepwater and Exploratory Fisheries	Monthly report Deepwater and Exploratory Fisheries	CMM 03a-2021 Para 27
As soon as practicable	Members (Bottom fishing – Deepwater Species)	Reaching a catch limit	CMM 03a-2021	CMM 03a-2021 Para 16
CMM 05-2021 Record of Vessels				
15 days prior to the first entry into Convention Area for fishing purposes	All Members and CNCPs	Authorised Vessel details (vessels not previously on the SPRFMO Record or for which IMO derogation applies)	Vessel submission	CMM 05-2021 Para 6, Annex 1e footnote 1
Within 15 days after modification	All Members and CNCPs	Modifications to Vessel details	Vessel submission	CMM 05-2021 Para 7
Within 3 days	All Members and CNCPs	Revoked, relinquished or otherwise no longer valid vessel authorisations	Vessel submission	CMM 05-2021 Para 8
CMM 06-2020 Vessel Monitoring System				
Within 21 days of such changes taking effect	All Members and CNCPs	Changes to VMS Point(s) of Contact	Annex 2 CMM 06-2020	CMM 06-2020 Annex 2 Para 7
CMM 07-2021 Port Inspection				
At least 48 hours prior to estimated time of arrival	Foreign fishing vessels seeking entry to Port	Prior Notification of Port Call	CMM 07-2021	CMM 07-2021 Para 11
30 days prior to change	All Members and CNCPs	Changes to Designated Ports	CMM 07-2021	CMM 07-2021 Para 9
14 days prior to change	All Members and CNCPs	Changes to port Point(s) of Contact	CMM 07-2021	CMM 07-2021 Para 5
No later than 5 working days	Members (port State)	Inspection Report (Evidence of breach)	Port inspection Report	CMM 07-2021 Para 26b
Promptly	Members (Port State)	Actions taken by port State in response to breach	CMM 07-2021	CMM 07-2021 Para 27
15 working days following completion of inspection	Members (port State)	Inspection Report	Port inspection Report	CMM 07-2021 Para 24
Within 90 days of receipt of inspection report with an alleged infringement	Members (flag State)	Flag State report on Infringement investigation / Enforcement Action	CMM 07-2021	CMM 07-2021 Para 28

Date			Template/ relevant link	Reference source
CMM 08-2019 Gillnets				
36 hours prior to Convention Area entry	All Members and CNCs	Gillnet transit dates	CMM 08-2019	CMM 08-2019 Para 2a)
CMM 12-2020 Transhipment				
12 hours prior to activities	Transshipping Members/CNCs	Transshipment Notification	Transshipment Notification	CMM 12-2020 Para 4
At least 7 days in advance	Transshipping Members/CNCs (except Jumbo flying squid)	Transshipment 14-day period	Transshipment Notification	CMM 12-2020 Para 4
7 days after Transshipment	Transshipping Members/CNCs (except squid)	Transshipment details	Transshipment Details	CMM 12-2020 Para 8
No later than 15 days after observer debarkation	Authorities of the Observed vessel (except squid)	Observed Transshipment data	Observer transshipment logsheet	CMM 12-2020 Para 6
No later than 30 days after observer debarkation	Authorities of the Observed Squid vessel	Observed Transshipment data	Observer transshipment logsheet	CMM 12-2020 Para 6
Within 20 days of the end of each quarter	Members/CNCs engaged in transshipment of jumbo flying squid	Transshipment details	Transshipment Details	CMM 12-2020 Para 8
CMM 14b-2021 Exploratory Potting (Cook Islands)				
Promptly	Members (exploratory potting)	Directive to cease fishing due to sustainability concerns	CMM14b-2021	CMM 14b-2021 Para 16a)
CMM 16-2021 Observer Programme				
Within 30 days of evaluation	Observer Programme Accreditation Evaluator	Provision of Draft Preliminary Evaluation Report	CMM 16-2021	CMM 16-2019 Para 27
CMM 17-2019 Fishing Gear and Marine Plastic Pollution				
Promptly	All Members and CNCs	Transmit information on ALDFG to the Secretariat	ALDFG report	CMM 17-2019 Para 3

Secretariat

Date	Deadline and Reminders	Involved stakeholders	Timeframe
7-Mar-21	Reminder - DS applicants provide supporting docs to prove travel costs	Recipient of Travel support (COMM9)	1 month prior to deadline
31-Mar-21	List of experts, staff members and dependants to MFAT	Secretariat	"twice a year"
6-Apr-2021	Reminder - Compliance Review	Affected Members and CNCs	1 month prior to deadline
06-May-21	New CMMs become binding	All Members and CNCs	90 days after date of notification
9-May-21	Reminder - Contributions Payment	Affected Members and CNCs	1 month prior to deadline
31-May-21	Reminder - June 30 data submissions	All Members and CNCs	1 month prior to deadline
14-Jun-21	Reminder - Applications to DS Fund subsidy for meeting participation (SC9)	Members (Developing States)	1 month prior to deadline
29-Jun-21	SC Invitation and draft Provisional Agenda (reminder - supplementary items)	All Members, CNCs, Observers	90 days prior to meeting
n/a-2021	Reminder - Compliance Action Plan	Affected Members and CNCs	1 month prior to deadline
19-Jul-21	Confirmation to Applications for meeting participation (SC9)	Members (Developing States)	70 days in advance of the meeting
29-Jul-21	SC Provisional Agenda (Reminder - annual reports, SC papers, obs data, assessments, research, JM Datacall, reps)	All Members and CNCs	60 days before the meeting
27-Aug-21	Reminder -Vessels presumed to be IUU fishing over the past 2 years	All Members and CNCs	1 month prior to deadline
28-Aug-21	Secretariat papers for SC meeting	Secretariat	30 days before the opening of the meeting
29-Aug-21	Annual financial Statements to Auditors	Secretariat	60 days following the end of the FY
31-Aug-21	Reminder - Annual catch total - all species (2020) & observer data	All Members and CNCs	1 month prior to deadline
7-Sep-21	Circulate SC papers	Secretariat	at least 20 days before the start of the meeting
21-Sep-21	Reminder - CMM Annual Implementation Report(s)	All Members and CNCs	1 month prior to deadline
27-Sep-21	SC9 start of meeting (preceded by a workshop)	All Members and CNCs	Start date
30-Sep-21	List of experts, staff members and dependants to MFAT	Secretariat	"twice a year"
11-Oct-21	Reminder - Applications to DS Fund subsidy for meeting participation (COMM10)	Members (Developing States)	1 month prior to deadline
21-Oct-21	Reminder - Request for CNC status	All CNCs	1 month prior to deadline
26-Oct-21	Invitation to Annual meeting & draft Provisional Agenda (Reminder - supplementary items, proposals)	All Members, CNCs, Observers	90 days before the meeting
26-Oct-21	Draft IUU List (reminder comments due by)	All Members and CNCs	90 days before annual meeting
26-Oct-21	Reminder - Final Evaluation Report	Accreditation Evaluator	1 month prior to deadline
28-Oct-21	Reminder - Auditors report due	Auditors	1 month prior to deadline

Date	Deadline and Reminders	Involved stakeholders	Timeframe
1-Nov-21	Reminder - Supporting docs to prove travel costs	Recipient of Travel support (SC9)	1 month prior to deadline
<u>10</u> -Nov-21	Reminder - Applications to DS Fund (improved fisheries management/development &/or capacity building)	Members (Developing States)	1 month prior to deadline
<u>15</u> -Nov-21	Confirmation to Applications for meeting participation (COMM9)	Members (Developing States)	70 days in advance of the meeting
<u>20</u> -Nov-21	Initial Draft Compliance report- Distribution for comments	All Members and CNCs	60 days before the CTC
23-Nov-21	Circulate received CNCs requests	All Members and CNCs	3 days after due date for CNCs requests
<u>25</u> -Nov-21	Annual meeting Provisional Agenda(s), Draft Annual budget, (Reminder-other papers, reps)	All Members, CNCs, Observers	60 days before the annual meeting
<u>10</u> -Dec-21	Posting CMM Proposals	All Members, CNCs, Observers	45 days before the meeting
<u>20</u> -Dec-21	SPRFMO Observer programme Implementation report	All Members and CNCs	30 days prior to each annual CTC meeting
<u>25</u> -Dec-21	Secretariat papers for Annual meeting	Secretariat	30 days in advance of the meeting
31-Dec-21	Reminder - Annual list of active vessels	All Members and CNCs	1 month prior to deadline
<u>4</u> -Jan-22	Circulate "other" Annual meeting papers	Secretariat	20 days before start of meeting
<u>5</u> -Jan-22	Revised Draft Compliance report	All Members and CNCs	14 days before the CTC
<u>10</u> -Jan-22	Revised Draft IUU list & Current IUU List	All Members and CNCs	2 weeks in advance of Commission
<u>18</u> -Jan-22	FAC9 start of meeting	All Members, CNCs, Observers	Start date
<u>19</u> -Jan-22	CTC9 start of meeting	All Members, CNCs, Observers	Start date
<u>24</u> -Jan-22	COMM10 start of meeting	All Members, CNCs, Observers	Start date
30-Jan-22	Write to Members, CNCs and others seeking voluntary contributions to DS fund	All Members and CNCs	By 31 Jan each year
<u>27</u> -Feb-22	Send out annual contribution invoices	All Members and CNCs	Following the annual meeting (~30 days)
<u>27</u> -Feb-22	Place final edited reports, resolutions, proposals and other formal decisions on website	All Members, CNCs, Observers	No later than 30 days after closing of the meeting
<u>27</u> -Feb-22	Reminder - DS applicants provide supporting docs to prove travel costs	Recipient of Travel support (COMM10)	1 month prior to deadline
<u>14</u> -Mar-22	Annual Report of the Commission	Secretariat/Chairperson	Following its annual meeting (~45 days)
31-Mar-22	List of experts, staff members and dependants to MFAT	Secretariat	"twice a year"