

South Pacific Regional Fisheries Management Organisation

2nd Meeting of the Finance & Administration Committee
Auckland, New Zealand: 2 - 6 February 2015

FAC-02-03

Conditions under which the Chairperson may authorize expenditure from the Accumulated Surplus Account

Secretariat

During the first meeting of the Finance and Administration Committee, the Executive Secretary was asked to prepare a proposal, to be considered at the next meeting of the Committee, prescribing conditions under which the Chairperson may authorize expenditures from the Accumulated Surplus Account to meet unforeseen and extraordinary expenses.

Background

In accordance with the financial Regulation 4.4, the Accumulated Surplus Account may be used temporarily to the extent necessary to finance appropriations pending receipt of annual payments by members of the Commission. Such use does not require the authorization of the Chairperson. However, the Accumulated surplus Account may also be used to meet unforeseen and extraordinary expenses in which case these would have to be authorized by the Chairperson.

Proposal

The Secretariat proposes that the conditions under which the Chairperson may authorize expenditures from the Accumulated Surplus Account are the following:

1. To cover additional staff costs in the case of unexpected understaffing, for example due to sudden illness or unforeseen separation of a staff member from the Secretariat;
2. In the case of unforeseen SPRFMO meetings, to cover travel costs incurred by the Secretariat and other meeting-related expenses as required;
3. In case of equipment failures to allow replacement or repair as necessary for continuous operations of the Secretariat;
4. In other cases where the Chairperson finds that the Secretariat requires additional funds to perform its services.