

**3<sup>rd</sup> Meeting of the Finance and Administration Committee  
Valdivia, Chile, 25 to 29 January 2016**

**FAC 03-02**

Meeting Documents

<b>Agenda Item</b>	<b>Documents</b>
1. Welcome and Introduction	
2. Administrative Arrangements	
a. Adoption of the Agenda	FAC 03-01 and FAC 03-01 supp
b. Meeting Documents	FAC 03-02
3. Election of Vice-Chairperson	
4. Annual financial statement for year ending 30 June 2015	FAC 03-03
a. Statement of transfers between categories (FR 3.3)	
b. Accumulated Surplus Account (FR 4.6)	
c.	
5. Member Contributions Report	FAC 03-04
6. Possible amendments to the Financial Regulations	
d. Review of the formula for the calculation of contributions related to the catch component for pelagic fishery resources	FAC 03-05
a. Accumulated Surplus Account and Contingency Fund	FAC 03-06
b. Budget categories for Scientific Support and Developing States)	FAC 03-07
7. Staff Regulations for the SPRFMO Secretariat	
a. Report of the Intersessional Working Group on Staff Regulations	FAC 03-08
a. Options for retirement funds of expatriate staff members	FAC 03-09
b. Recommendations regarding staff regulations to the Commission	FAC 03-10
8. Budget and Contributions	
a. Draft Budget for financial years 2016–2017 and 2017–2018 (Convention Article 15 and FR 2)	FAC 03-11
b. Calculation of contributions for 2016–2017 and tentative estimate of contributions for 2017–2018 (FR 4.7)	
9. Next Meetings of the Commission	
10. Other Matters	
a. Auditor Report (FR 9.9)	FAC 03-12
11. Adoption of Report	
12. Meeting Closure	