

6th Meeting of the Scientific Committee

Puerto Varas, Chile, 9 - 14 September 2018

SC6-Doc11

Update on the Protocol for submission of meeting papers to the Scientific Committee

SPRFMO Secretariat

Background

At the first meeting of the SPRFMO Scientific Committee held in La Jolla, United States of America, 21-27 October 2013 the Protocol for the submission of meeting papers to the Scientific Committee was adopted (SPRFMO SC-01 (2013) Annex 2)¹ considering the Commission Rules of Procedures in place at that time².

The Commission Rules of Procedures have been amended in 2015³ and in 2018⁴, and therefore the Protocol for the submission of meeting papers to the Scientific Committee needs to be updated reflecting those changes in the Rules of Procedures.

¹ <https://www.sprfmo.int/assets/Meetings/Meetings-2013-plus/SC-Meetings/2nd-SC-Meeting-2014/Report/SC01-report-annex-2-amended-at-SC02.pdf>

² <https://www.sprfmo.int/assets/Meetings/Meetings-2013-plus/Commission-Meetings/1st-Commission-Meeting-2013-Auckland-New-Zealand/Annex-B-Rules-of-Procedure-of-the-Commission.pdf>

³ <https://www.sprfmo.int/assets/Meetings/Meetings-2013-plus/Commission-Meetings/3rd-Commission-Meeting-2015-Auckland-New-Zealand/Annex-B-Amendments-to-the-RoPs.pdf>

⁴ <https://www.sprfmo.int/assets/Basic-Documents/Rules-of-Procedure-March-2018.pdf>

Proposal for a New Protocol for submission of meeting papers to the Scientific Committee (SC)

Agenda

1. The Commission Rules of Procedure 4.1 and 4.2 provides for the Provisional Agenda to be prepared 90 days before the meeting. According to the Commission's Rule of Procedure 4.2 supplementary items on the Provisional Agenda could be included at least 65 days before the meeting if accompanied by a memorandum and any relevant documents on the proposed supplementary item.
2. At the beginning of the meeting the SC shall adopt its agenda. The Commission's Rule of Procedure 4.3 provides the possibility of additional items of an urgent character being included on the agenda. Supporting papers may accompany any request for additional items of an urgent character. Such additional items shall be included on the agenda subject to the approval¹ of the SC. The Scientific Committee will consider any such request in accordance with Rule 4.3.

Submission of Papers

3. and requested supplementary items to be circulated 30 days before the meeting. Consistent with this rule, Rule of Procedure 4.6 states that any papers pertaining to any item on the Provisional Agenda or supplementary items are to be provided by Commission Members and Cooperating Non-Contracting Parties to the Executive Secretary in electronic form no less than at least 30 days before the opening of the meeting. These papers will be included in the draft Document List as meeting Papers.

The Executive Secretary shall circulate them at least 20 days before the start of the meeting as per Rule of Procedure 4.6.

Exploratory Fishing Proposal

4. Paragraph 5 of CMM 13-year (Exploratory Fisheries) states proposals for an exploratory fishery shall be submitted no later than 60 days before the opening of the meeting. These proposals will be included into the draft Document List as meeting Papers and, consistent with the Rule of Procedure 4.5, shall be circulated by the Executive Secretary no later than 45 days before the opening of the meeting.

Submission of Late papers

5. Papers that are pertinent to the Provisional Agenda or supplementary items that are submitted later than 30 days before the meeting will be included as Late Papers in the draft Document List. These papers may be considered in the discussion of the relevant agenda item with the agreement of the Scientific Committee.

The Scientific Committee will decide whether or not to accept the Late Papers and will approve the final Document list as per Rule of Procedure 4.4.

¹ Decisions of the Scientific Committee are made in accordance with Article 16 of the Convention

Information Papers

6. Commission members, Cooperating Non-Contracting Parties and Observers (**Rules of Procedure 9**) may submit Information Papers to the Executive Secretary. Information Papers that are submitted at least 30 days before the meeting will be included in the draft Document List.

Any information papers submitted later than 30 days before the meeting will be included as Late Information Papers in the draft Document list.

Formatting

7. All submitted papers should include a summary paragraph. Inclusion of this paragraph is intended to streamline the drafting of the Final Scientific Committee report¹.

¹ Paragraph 6 reflects a recommendation made by SC'02 at the 2014 meeting in Honolulu, Hawaii.