
8TH MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE (FAC)

Held remotely, 21-23 January 2021 (scheduling to be confirmed)

FAC 8 – Doc 08 rev1
Secretariat's 2020 Administrative Report
Secretariat

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In relation to this document, FAC8 is invited to:

- *Recommend dissemination of three unofficial translations of the SPRFMO Convention to facilitate a wider and deeper understanding and of the work of the Organisation.*
- *Consider allocating NZ\$ 20 000 for SPRFMO material dissemination and promotion to support a focused dissemination and anniversary campaign (noting detailed planning has been deferred for one year).*
- *Make any other comments or recommendations deemed appropriate.*



Secretariat's 2020 Administrative Report

1. Membership

During 2020, the following States, territories, regional economic integration organisation and fishing entities were Members of the SPRFMO Commission:

1. Australia
2. Republic of Chile
3. People's Republic of China
4. Cook Islands
5. Republic of Cuba
6. Republic of Ecuador
7. European Union
8. Kingdom of Denmark in respect of the Faroe Islands
9. Republic of Korea
10. New Zealand
11. Republic of Peru
12. Russian Federation
13. Chinese Taipei
14. United States of America
15. Republic of Vanuatu

2. Cooperating Non-Contracting Parties

In 2020 the following States were granted the status of CNCP in accordance with Article 32 of the Convention and Decision 2-2018 of the Commission:

1. Curaçao
2. Republic of Liberia
3. Republic of Panama

3. Observers

In 2020 the following Observers participated in SPRFMO meetings in accordance with Article 18 of the Convention and Rule 9 of the Rules of Procedure:

Inter-Governmental Organisations

- Food and Agriculture Organisation of the United Nations (FAO)
- Commission for the Conservation of Antarctic Marine Living Resources (CCAMLR)
- North Pacific Fisheries Commission (NPFC)
- The Pacific Community (SPC)

Non-Governmental Organisations

- CALAMASUR
- Deep Sea Conservation Coalition (DSCC)
- High Seas Fisheries Group (HSFG)
- Institute for Advanced Sustainability Studies (IASS)
- Oceana
- WWF



4. SPRFMO Officers

Commission

Chairperson: Mr Osvaldo Urrutia (Chile, elected in 2017, re-elected 2019)

Vice Chairperson: [Ms Kate Sanderson](#) (Faroe Islands, elected January 2019)

Scientific Committee

Chairperson: Dr Jim Ianelli (USA, elected in 2013, re-elected in 2014, 2016, 2018 and 2020)

Vice Chairperson: Mr Niels Hintzen (EU, elected in 2013, re-elected in 2014, 2016, 2018 and 2020)

Compliance and Technical Committee

Chairperson: Mr Andrew Wright (New Zealand, elected in 2018, re-elected 2020)

Vice Chairperson: Mr Luis Molledo (EU, elected in 2017, re-elected 2019)

Finance and Administration Committee

Chairperson: Ms Kerrie Robertson (Australia, elected in 2017, re-elected 2019)

Vice Chairperson: Mr Gerry Geen (Vanuatu, elected in 2017 re-elected 2019)

Eastern Sub-Regional Management Committee

n/a

Western Sub-Regional Management Committee

n/a

Secretariat

- **Acting Executive Secretary:** Mr Craig Loveridge (since July 2020)
 - previous **Executive Secretary:** Dr Sebastián Rodríguez Alfaro
- **Data Manager:** Ms Marianne Vignaux (since July 2020)
 - previous Mr Craig Loveridge
- **Coordination and Communications Officer:** Ms Susana Delgado (since May 2013)
- **Compliance Manager:** Mr Randy Jenkins (since November 2020)
 - previous Mr Pablo Ortiz
- **Finance and Office Manager:** Ms Yanbin Liu (since August 2016)
- **IT Manager:** Mr John Cheva (since July 2017, part-time since November 2019)

5. Main Service Providers

- Auditors: [Crowe Horwath](#) (now called Findex)
- Bank of New Zealand: [BNZ](#)
- Fishery database: [FINNZ](#)
- Observer Programme Accreditation Evaluator: [MRAG](#)
- VMS Service Provider: [CLS](#)

6. SPRFMO Meetings

- The **7th Compliance and Technical Committee** (CTC7) was held on 10-12 February 2020.
- The **7th Finance & Administration Committee** (FAC7) met during the eighth Commission Meeting.
- The **8th Commission Meeting** (COMM8) was held from 14 to 18 February 2020, in Port Vila, Vanuatu.
- The **CTC** convened a mid-year Electronic Working Group to discuss COVID19 on 5 June (G78-2020).
- The **10th Scientific Committee workshop** (SCW10) continuing the discussions of the SPRFMO Deepwater Working Group, met remotely, 29 September-2 October 2020.



- The **8th Meeting of the Scientific Committee (SC8)** was held remotely from 3 to 8 October 2020. Because of the limited time available to present and discuss papers, **seven pre-SC8 web meetings** were held, where a great deal of material was covered before the formal opening of SC8.
- The **Heads of Delegations** convened two meetings (22 October and 27 October 2020) to discuss practical aspects and arrangements for the 9th SPRFMO Annual Meeting.
- The **SPRFMO Chairpersons and Vice Chairpersons** met on 10 December 2020 to discuss the 9th SPRFMO Annual meeting and to provide guidance to the Secretariat regarding the arrangements for the annual meeting (G164-2020)

7. Cooperation with Other Organisations

In 2020, SPRFMO representatives were invited to attend several meetings relevant to the activities and objectives of SPRFMO. Article 31 of the Convention (Cooperation with Other Organisations) calls for appropriate cooperation with other RFMOs, the FAO and other relevant organisations. The Secretariat coordinates attendance of these meetings by officers, delegates, or staff members, bearing in mind the availability of funds and timing. The following details either meetings (virtual) attended or inputs provided during this year:

- SPRFMO-CCAMLR MoU discussions, particularly around regular exchanges of information and experiences (Acting Executive Secretary)
- [Pan-Pacific Fisheries Compliance Network \(PPFCN\). The PPFCN is a recently formed informal group of RFMO Compliance Officers supported by the International Monitoring, Control, Surveillance \(IMCS\) Network. The goal of this informal group is to work together towards establishing closer links and better enable networking with other colleagues primarily in the Pacific region who are facing similar compliance challenges in the fight against IUU fishing. The Compliance Manager participated on behalf of SPRFMO in 3 virtual meetings late in 2020 \(26 October, 10 and 24 November, and 15 December\) that resulted in the establishment of a formal Operational Framework to guide the PPFCN. The Operational framework of the PPFCN is available on the SPRFMO website.](#)
- [PEW 2020 Virtual Expert Workshop on Best Practices for Compliance in RFMOs \(7-11 September 2020\) – the SPRFMO Chairperson lead the Pacific part of this workshop \(supported by the Coordination and Communications Officer\), whilst the Acting Executive Secretary and Compliance Manager attended in their individual capacities in the Regional Group sessions.](#)
- SBSTTA 24 briefing on the post-2020 global biodiversity framework – the Acting Executive Secretary attended this meeting as an observer to ensure SPRFMO was represented and to experience being an attendee in a large international virtual meeting.
- NOAA-SPRFMO MoU signed in September 2020, to supporting the implementation of MCS measures, including the VMS system, the Observer Programme, data collection and analysis, compliance, and enforcement procedures. The MoU is valid for a period of 5 years beginning 1 July 2020, until 30 June 2025.
- IWC input into A Review of Regional Fisheries Management Organization Efforts in Addressing Cetacean Bycatch: Report to the International Whaling Commission.
- WECAFC input and questionnaire for resuming the work for the Strategic reorientation of the Western Central Atlantic Fishery Commission

SPRFMO Convention in other Languages

The Secretariat signed a Memorandum of Understanding with the RMIT University with the primary objective to translate the SPRFMO Convention into languages other than English. The first activity was carried out in 2020 by the students of the RMIT University Translation and Interpretation programme, supervised by the SPRFMO Secretariat. The first task consists of producing translations of the SPRFMO Convention into two languages: Simplified Chinese and Traditional Chinese (Ref: FAC8-Doc08.1 and FAC8-Doc08.2).



- The Secretariat has contacted the delegation of the People's Republic of China to review and give their approval regarding the Simplified Chinese translation produced by RMIT University. China has advised that they are satisfied with the result. This translation is available as FAC8-Doc08.1.
- The Secretariat has also contacted the delegation of Chinese Taipei to review and give their approval regarding the Traditional Chinese translation produced by RMIT University. Chinese Taipei has advised that they are satisfied with the result. This translation is available as FAC8-Doc08.2.
- Additionally, a Spanish translation of the SPRFMO Convention has also been produced and made available by Chile. This source has been available for several years already and has been used as a reference by Spanish speaking delegations. The Spanish translation is available as FAC8-Doc08.3.

The Secretariat intends to continue to work with RMIT in the framework of this MoU to produce translations of the SPRFMO Convention into other languages.

- **The Secretariat is inviting the FAC** to allow dissemination of the aforementioned translations as unofficial translations of the SPRFMO Convention to facilitate a wider and deeper understanding and of the work of the Organisation.

Projects Inputs and Requests

- FAO-ABNJ Deep-Seas Project (part 2)
- FAO-SPRFMO-GFW research collaboration
- FAO-IUU Estimation Methodology Study
- Australia-New Zealand Deepwater fisheries project
- FAO-RSN Two surveys concerning the impacts of the COVID-19 pandemic
- OECD questionnaire concerning the impacts of the COVID-19 pandemic
- UN Contribution to Oceans and the Law of the Sea (UNGA RES 74/19, DC56-2020)

Members Observing Meetings of RFB/Arrangements on behalf of SPRFMO

- 26-27 February 2020, Lima, Peru. SPRFMO was represented by New Zealand's Fisheries Principal Adviser, Dr Martin Cryer at the Dialogue Workshop "Enhancing the Knowledge Base for Cross-Sectoral Management and Ocean Governance in ABNJ of the Southeast Pacific, organised by the CPPS Secretariat and the STRONG High Seas Project. Dr Cryer gave a presentation addressing SPRFMO's ongoing work related to ABNJ and BBNJ. A [workshop summary is available](#).

Outreach to non-Members and non-CNCPs

- Angola – Invitation to become a CNCP and meetings to discuss IUU issues
- Federate States of Micronesia – COMM9 Invitation
- Fiji – COMM9 Invitation
- Japan –SC8 and COMM9 Invitations
- Kiribati – COMM9 Invitation
- Marshall Islands – COMM9 Invitation
- Nauru – COMM9 Invitation
- Niue – COMM9 Invitation
- Palau – COMM9 Invitation
- Papua New Guinea – COMM9 Invitation
- Samoa – COMM9 Invitation
- Solomon Islands – COMM9 Invitation
- Tonga – COMM9 Invitation
- Ukraine – COMM9 Invitation



8. Publications

Meeting Reports

- [Report of the 8th Commission Meeting, COMM8](#)
- [Report of the 7th meeting of the Compliance and Technical Committee, CTC7](#)
- [Report of the 7th meeting of the Finance and Administration Committee, FAC7](#)
- [Report of the 8th meeting of the Scientific Committee, SC8](#)

Data summaries

- COMM9-Inf01 Catch data submitted to the Secretariat
- [SC8-Doc11 Updated species of Concern bycatch](#)
- [SC8-JM01 T. murphyi catch history and predicted 2019 catches](#)
- [SC8-SQ01 rev1 Squid information held by the Secretariat](#)
- CTC8-Doc04 Follow-up actions related to compliance
- CTC8-Doc05 Draft Compliance report/Revised

Newsletters

- [G56-2019 SPRFMO Newsletter Vol. 4 May 2020](#)
- [G163-2019 SPRFMO Newsletter Vol. 5 December 2020](#)

Other meeting documents

COMM9:

- [COMM8-Doc01 Provisional COMM8 Agenda](#)
- COMM8-Doc02 Provisional Annotated COMM8 Agenda
- COMM8-Doc03 List of Documents (COMM8)
- COMM8-Doc04 Meeting Programme and Timetable (COMM, CTC & FAC)

CTC8:

- CTC8-Doc01 Provisional Agenda
- CTC8-Doc02 Annotated Agenda (CTC)
- CTC8-Doc03 List of meeting documents (CTC)
- CTC8-Doc04 Follow-up actions related to compliance
- CTC8-Doc05 Draft Compliance report (revised)
- CTC8-Doc06 Secs report on CJM Implementation (highlight our work/verification, implications of SC advice)
- CTC8-Doc07 Implementation of RoV (List of authorised vessels (include active /tranship))
- CTC8-Doc08 Report on VMS Implementation
- CTC8-Doc09 Port inspection CMM Implementation
- CTC8-Doc10 Report on Obs Implementation
- CTC8-Doc11 Draft IUU List (revised) & Current IUU List
- CTC8-Doc12 CNCP Applications
- CTC8-Doc13 Squid data collection Templates as required by CMMs 12 and 18

FAC8:

- FAC8-Doc01 Provisional FAC Agenda
- FAC8-Doc02 Annotated FAC Agenda
- FAC8-Doc03 List of Meeting Documents (FAC)
- FAC8-Doc04 Annual Financial Statements for the Year ending 30 June 2020
- FAC8-Doc04.1 Statement of transfers of appropriations (FR3.3)



- FAC8-Doc04.2 SPRFMO Contingency Fund (FR, Annex 2)
- FAC8-Doc04.3 Status of SC (Scientific Support) Fund & Developing States Fund
- FAC8-Doc05 SPRFMO Report of Income
- FAC8-Doc06 Draft Budget for Financial Year 2021-22 and forecast Budget for 2022-23
- FAC8-Doc06.1 SPRFMO Secretariat Travel Plan for Financial Year 2021-2022
- FAC8-Doc06.2 Explanatory note regarding Database developments and update
- FAC8-Doc06.3 Estimate of additional financial impacts or influence on the Secretariat work arising from proposed CMMs
- FAC8-Doc07 Calculation of contributions for FY2021-22 and Estimate of contributions for FY2022-23
- FAC8-Doc08 Secretariat's 2020 Administrative Report
- FAC8-Doc09 Staff Performance Review Summary
- FAC8-Doc10 Secondment Assessment
- FAC8-Doc11 Changes to Terms and Conditions of employment for Internationally Recruited Staff
- FAC8-Doc12 Executive Secretary draft contract paper
- FAC8-Doc13 Potential hosting Commission meetings 2022 & 2023 and SC2021, 2022 & 2023

SC8:

- SC8-Doc05 "Expanded" SC Multi-Annual Workplan
- SC8-Doc06 Web meeting reports
- SC8-Doc07 Secretariat SC related activities
- SC8-Doc08 Status of previous SC recommendations (SC recommendations)
- SC8-Doc09 Status and use of the SC Funds
- SC8-Doc10 Future meeting plans
- SC8-Doc11 Current SPRFMO bycatch records including species of concern

9. Media requests

- Ojo Público (Perú), Interview with the SPRFMO Commission Chairperson
Article "Sanción a expropietaria del Damanzaihao por pesca ilegal en manos de la Corte Suprema". Link: <https://ojo-publico.com/2030/sancion-empresa-por-pesca-ilegal-en-manos-de-la-corte-suprema>
Published September 2020.

10. Fishery Statistics

The Secretariat has received the 2019 Annual Catch Reports from all Commission Members and CNCPs who fished in the SPRFMO Area in accordance with CMM 02-2019 (details are reported in COMM9-Inf01).

The Secretariat has processed 1,144 data files received during the year. A summary of those files is shown in Annex I.

11. Communications Activities and Tasks

This section aims to provide an overview of the Communications actions and activities taken up by the Secretariat during 2020, with a focus on dissemination and outreach.

- **SECRETARIAT PREMISES.** The inauguration of the Secretariat offices took place on 19 March 2020. Representatives of SPRFMO Members and CNCPs in Wellington and other SPRFMO stakeholders in New Zealand were invited to take part. Attendees included the CCAMLR Chairperson and Ambassador of Spain in New Zealand, the Ambassador of Peru in New Zealand, the New Zealand Commissioner to SPRFMO.



- **MEET UPS.** Introduction and catch-up meetings with representatives of Members in New Zealand in 2020 include:
 - The visit of the Secretariat to the residence of the Ambassador of Korea in New Zealand;
 - The meeting of the Acting Executive Secretary with China Embassy representatives;
 - One-on-one meetings between the Acting Executive of SPRFMO and the Executive Secretary of CCAMLR in the context of experiences with Virtual Meetings;
 - Meeting between the Acting Executive Secretary and an United States of America Embassy officer, Mr Phil Mackena;
 - Introduction of Mr Randy Jenkins, SPRFMO Compliance Manager, to compliance officials from Curacao, Australian, and New Zealand compliance officials.
- **COMM 9 MEETING.** In the context of the 9th Annual Meeting of SPRFMO, the Secretariat reached out to the Russian Delegation in their capacity as host of the 2021 Annual Meeting to discuss the arrangements for the meeting.
- **SPRFMO HEADQUARTERS ARRANGEMENTS.** The Acting Executive Secretary held a series of meetings with the delegation of New Zealand in their capacity as hosts of the SPRFMO premises, to discuss headquartering and SPRFMO staff working conditions.
- **NEWSLETTER.** Upon the request of COMM8, the Secretariat made the Newsletter suitable for wider audience dissemination and it is now available on the SPRFMO website.
- **VIRTUAL MEETINGS.** The Secretariat has tested and acquired a subscription to Microsoft Teams, which has proven to provide an appropriate meeting environment that fit the needs of SPRFMO (fora, channels, security, virtual depository).
- **COMPLIANCE.** The Secretariat has held several virtual meetings with the authorities of Angola and Curaçao to provide assistance in terms of IUU Vessel processes and Compliance with SPRFMO CMMs.
- **EFFECTIVE PARTICIPATION.** The Secretariat and the delegation of Cuba have had a virtual meeting to agree on a plan/process to ensure Cuba's effective participation at COMM9, as Cuba is unable to engage in virtual meetings due to technical reasons.
- **INTERNAL COMMUNICATION.** The Secretariat has put emphasis on keeping official contact details up to date. In 2020, **45** updates of official contacts were received as per Rule 2.2 of the Rules of Procedure.
- At FAC7, the Secretariat asked the Commission to consider making an extra-ordinary budget allocation (**NZD \$20,000**) into the 2022-2023 budget to fund a focused dissemination and anniversary campaign. The campaign proposal that would be presented by the Secretariat at the 9th Commission Meeting has been deferred to the next Annual Meeting due to the uncertainties related to COVID-19 in the normal activities of the Organisation.
 - **The FAC is invited to consider this allocation** of funds for SPRFMO material dissemination and promotion.

12. Budget

The budget approved by the Commission for the financial year starting 1 July 2020 and ending 30 June 2021 was NZ\$ 1,365,000.



ANNEX 1. Data files processed by the Secretariat during the calendar year 2020

Member	Vessels new	Vessels altered	Fishing activity	Observer	Landings	Transshipment details	Port inspections	Monthly reports	ALDFG	Totals
Australia	1		2		1			10		14
Chile		1	1	317	1		4	18		342
China	47	378	2		1	3				431
Colombia										0
Cook Islands	1	7	3		1			9	16	37
Cuba										0
Curaçao						1				1
Ecuador								11		11
European Union		1	2	3	1					7
Faroe Islands										0
Korea		14	2	2	2	3	2			25
Liberia	3	14				1				18
New Zealand		15	3	23	1			11	10	63
Panama	25	117				4				146
Peru	1	1						22		24
Russian Federation	1	4	1	2	1			5		14
Chinese Taipei	6	2	1		1	1				11
United States										0
Vanuatu										0
Totals	85	554	17	347	10	13	6	86	26	1144



ANNEX 2. Monitoring of Secretariat tasks derived from COMM8

1. Task Monitoring

At the 8th Commission meeting in 2020, the Commission considered 25 proposals and agreed to amend 10 Conservation and Management Measures (CMMs) and adopted 2 new CMMs.

Following these Commission (and subsidiary bodies) decisions, the Secretariat was required to take on substantial additional tasks. This section (as per [FAC7-Doc10.1](#) from last year) monitors the status of the new tasks and the associated Secretariat workload.

The analysis of the [twenty-nine \(29\)](#) new tasks for the Secretariat should be considered by the Commission when aligning the Secretariat workload, mandate, and the current available human resources.

Assessment of Secretariat tasks as requested by COMM8

Source	Category	Task	Status	Documents
SC Work plan	One-off	Squid workshop - Help to coordinate organise a workshop to estimate fishing effort prior to SC08 (two days meeting), provide advice on a potential management measure	Cancelled	The Squid workshop was cancelled due to COVID-19 Pandemic
SC Work plan	One-off	Jack mackerel assessment - Coordinate SC and other funds to support experts	Done	Expert Lee Qi worked on the Jack mackerel stock assessment and authored the Jack mackerel technical annex
SC Work plan	One-off	Squid - Help to coordinate Observer data collection template - Develop a template to monitor the fishery (2020)	Done	SC8-SQ01 rev1 clean presented a draft template which was accepted by SC8 (paragraph 165 SC8-Report). CTC8-Doc13 submits this template for the Commission's consideration
FAC7	One-off	Paragraph 67: The FAC requested the Secretariat bring forward a more detailed proposal on what would be included in the Anniversary Campaign	Deferred	This has been deferred due to COVID-19
FAC7	One-off	Paragraph 71: The FAC encouraged the Executive Secretary to explore the issue of introducing a probationary period when hiring new staff further with Members.	Deferred	This has been deferred until there is a permanent Executive Secretary
FAC7	One-off	Paragraph 74: The FAC further recommended that the Executive Secretary prepare a staffing strategy for consideration by the FAC in 2021 which outlines the future staffing needs of the Organisation.	Deferred	This has been deferred until there is a permanent Executive Secretary



Source	Category	Task	Status	Documents
FAC7	Ongoing	Paragraph 66: The FAC encouraged the Secretariat to considering removing sensitive information from the newsletter so that it could be circulated to broader audiences.	Done	The newsletter is now available on the public area of the SPRFMO website
Decision 5-2017	One-off	Section 1 Paragraph 5 If the incumbent Executive Secretary intends to apply or is also an applicant, he/she shall abstain from any involvement in the process and nominate a staff member of the Secretariat to assist the Chairperson, providing that the appointed staff member does not intent to apply for the position.	Done	Communications Officer Susana Delgado nominated to assist the Chairperson with the Executive Secretary recruitment process
Decision 5-2017	One-off	Section 2 Paragraph 7 The Chairperson shall circulate the advertisement to Contracting Parties for review and instruct the Secretariat to post the position description as adopted on the SPRFMO website, setting the deadline for receiving applications at 90 days following the initial posting.	Done	Letter R10-2020 contained the Executive Secretary Draft Advertisement
Decision 5-2017	One-off	Section 2 Paragraph 8 The Secretariat shall also arrange for the position description and other relevant information to be posted in national and international publications and websites, including the FAO and RFMO websites.	Done	
CTC7	Ongoing	Paragraph 63: for future meetings, similar cases (about prior notification to use ports) should not be brought to the attention of the Compliance Committee in the first place, unless a CMM revision is envisaged.	Done	CTC8-Doc09 discusses issues relating to the implementation of CMM07-2019(Port Inspections) including the issue of Prior notifications
COMM8	One-off	Paragraph 72: The Commission did not reach consensus for delisting the BELLATOR. Members requested that further communication between the Secretariat and Angola continue, explaining the reasons for the decision and encouraging them to become a Member to the SPRMFO and the Fish Stocks Agreement and further discuss any concerns in line with the CTC recommendation.	Done	Letter DC79-2020 invited Angola to become a Member, explained the procedure for getting a vessel removed from the SPRFMO IUU list and invited Angola to COMM-9.
COMM8	One-off	Paragraph 74: The Commission requested that the Secretariat write to Colombia to encourage to reapply as CNCP.	Done	Letter DC80-2020 invited Colombia to reapply as CNCP
COMM8	One-off	Paragraph 36: FAC Chairperson Robertson further noted that the FAC recommended ... recruiting a compliance manager.	Done	Letter G105-2020 announced the appointment of a new SPRFMO Compliance Manager
COMM8	Ongoing	Paragraph 39: The Executive Secretary should circulate responses unless the Members indicate differently	Done	Letters R13-R17, R19-R27-2020 and R36-2020 contain circulation of the responses to intersessional decisions taken during 2020



Source	Category	Task	Status	Documents
COMM8	Ongoing	Paragraph 239: The Commission approved the MoUs with IATTC and WCPFC and agreed to the process to be followed with NPFC with no further comments.	Done	On 9 March 2020, the Executive Secretary sent the final version of the MoU to the IATTC asking them to prepare copies for final signature. The MOU with WCPFC was signed by the SPRFMO Chairperson, Mr Osvaldo Urrutia, in March 2020, and was signed by the Chair of the WCPFC, Ms Jung-Re Riley, in August 2020.
COMM8	Ongoing	Paragraph 243: Regional processes relevant for SPRFMO. Relevant proposals will be included in next year's budget.	Done	FAC8-Doc06.1 sets out proposals for involvement in regional processes in 2021-22 (FAO-FIRMS) and 2022-23 (FAO-ABNJ, COFI)
CMM 18	One off	Paragraph 3: The template for the reporting of catch and effort data shall be developed by the Secretariat and submitted to the Scientific Committee and the Commission for consideration at the annual meeting in 2021.	Done	SC8-SQ01_rev1_clean presented a draft template which was accepted by SC8 (paragraph 160 SC8-Report). CTC8-Doc13 submits this template for the Commission
CMM 16	One off	Paragraph 19: The Secretariat shall ensure that the SPRFMO OP Accreditation Evaluator is required, through its service contract, to maintain the confidentiality of any information received by a Member, CNCP or service provider pursuant to this accreditation process.	Done	Article 8 of the MRAG Accreditation Evaluator Service Contract sets out requirement to maintain confidentiality
CMM 16	Ongoing	Paragraph 22: Consistent with Article 28(1) of the Convention, the SPRFMO OP, including the accreditation process, shall be coordinated by the Secretariat and operated in accordance with the standards, rules and procedures detailed in this CMM.	Ongoing	CTC8-Doc10 the Observer Programme Implementation Report sets out the operation of the accreditation process
CMM 16	Ongoing	Paragraph 23: Each Member, CNCP or service provider seeking to accredit its observer programme under the SPRFMO OP shall submit to the Secretariat and the Accreditation Evaluator, at any time, all the relevant information and documentation. The Secretariat may recommend that the Member, CNCP or service provider complete the application when there is clear evidence that substantive or essential information is missing.	Ongoing	All information and documentation associated with the accreditation process has been archived by the Secretariat
CMM 16	Ongoing	Paragraph 25: The Secretariat shall promptly provide the information and documentation referred to in paragraph 23 to the SPRFMO OP Accreditation Evaluator.	Ongoing	MRAG received information and documentation directly from the Members



Source	Category	Task	Status	Documents
CMM 16	Ongoing	Paragraph 48: The Secretariat shall make available observer data to the SC, at its request. Data confidentiality shall be maintained as set forth in procedures specified in Paragraph 6 of CMM 02-2020 (Data Standards) and in any other data procedures that may be adopted by the Commission.	Ongoing	In 2020 there were two requests for Observer data for Scientific Committee projects.
CMM 16	Ongoing	Paragraph 11: Individual observers have the right to refuse a deployment on board a fishing vessel for justified reasons. a copy of such documentation is provided to the SPRFMO Secretariat, which will forward it to the relevant Member or CNCP.	Pending	This is pending deployment of observers under the SPRFMO Observer Programme
CMM 16	Ongoing	Paragraph 39: A Member may request that the Commission revoke, condition or suspend accreditation for a national observer programme or service. The Executive Secretary shall circulate the request for revocation, condition, or suspension to Members as soon as possible but no later than 15 days after the request is received	Pending	This is pending accreditation of national observer programmes
CMM 16	Ongoing	Paragraph 41: The Secretariat shall publicise the name of all observer programmes accredited under the SPRFMO OP, together with relevant contact details, on the SPRFMO website and shall include a list of all national observer programmes or service providers accredited under the SPRFMO OP in the annual OP Implementation Report described in paragraph 45.	Pending	This is pending accreditation of national observer programmes
CMM 12	One off	Paragraph 8: For vessels engaged in the jumbo flying squid fishery, the competent authorities shall notify the operational details within 20 days of the end of each quarter using the simplified template to be developed by the Secretariat and submitted to the CTC and the Commission for consideration at the annual meeting in 2021.	Done	CTC8-Doc13 submits this template for the CTC and the Commission
CMM 01	Ongoing	Paragraph 11: The Executive Secretary shall inform Members and CNCPs when catches of <i>Trachurus murphyi</i> in the range of its distribution have reached 70% of the amount referred to in paragraph 10. The Executive Secretary shall notify Members and CNCPs when the amount referred to in paragraph 10 has been reached.	Done	Letter G67-2020 informed Members and CNCPs that catches of <i>Trachurus murphyi</i> in the range of its distribution had reached 70% of the amount referred to in paragraph 10. Letter G155-2020 notified Members and CNCPs that, given information available to the Secretariat at the time, the amount referred to in paragraph 10 had been reached.



Source	Category	Task	Status	Documents
CMM 01	Ongoing	Paragraph 14: The Executive Secretary shall circulate monthly catches, aggregated by flag State, to all Members and CNCPs on a monthly basis. Once 15-day reporting has been activated Executive Secretary shall circulate 15-day catches, aggregated by flag State, to all Members and CNCPs on a 15-day basis.	Done	Letters G67-2020 activated 15-day reporting, subsequently letters G76-2020, G86-2020, G91-2020, G99-2020, G106-2020, G116-2020, G125-2020_Rev, G135-2020, G143-2020, G149-2020_Rev, G155-2020, G160-2020.

