

## 10<sup>TH</sup> MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE (FAC)

*Manta, Ecuador, 9, 10 & 14 February 2023*

### FAC 10 – Doc 01 Provisional Agenda *Secretariat*

1. OPENING OF THE MEETING
  - a. Meeting Arrangements
  - b. Adoption of the Agenda
  - c. Meeting Documents
2. SPRFMO REPORT OF INCOME
  - a. Member contributions
  - b. Voluntary contributions
3. SPRFMO FINANCIAL REPORTING
  - a. Financial Statements
  - b. Auditor Report
  - c. Statements transfers of appropriations and write offs
  - d. Accumulated Surplus Account
  - e. SPRFMO Contingency Fund
  - f. Status of the Developing States Fund
  - g. Status of the Scientific Support Fund
4. FUTURE BUDGETS AND CONTRIBUTIONS
  - a. Draft Budget for financial years 2023-24 and 2024-25
  - b. Contributions for financial years 2023-24 and estimate for 2024-25
5. MATTERS CONCERNING THE FINANCIAL REGULATIONS
  - a. Selection and appointment of independent Auditors
  - b. Budget formula
6. MATTERS CONCERNING THE SECRETARIAT & THE STAFF REGULATIONS
  - a. Secretariat report on intersessional activities
  - b. Staff performance review summary
  - c. Secretariat staff matters
7. MEETINGS OF THE COMMISSION & SUBSIDIARY BODIES
  - a. Date and Venue for 2024
  - b. Potential hosting 2025 & 2026
  - c. Scientific Committee 2023 and potential hosting 2024 & 2025
8. OFFICE HOLDERS
9. OTHER MATTERS
10. ADOPTION OF THE FAC REPORT
11. CLOSE OF MEETING