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## 11<sup>TH</sup> MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE (FAC)

*Manta, Ecuador, 25, 26, 27 & 30 January 2024*

### FAC 11 – Doc 03\_rev1 List of FAC11 Meeting Documents *Secretariat*

#### FAC11 Documents:

FAC11-Doc01_rev1	Provisional FAC11 Agenda
FAC11-Doc02	Annotated FAC11 Agenda
FAC11-Doc03_rev1	List of FAC11 Meeting Documents
FAC11-Doc04_rev2	FAC11 Meeting Schedule
FAC11-Doc05_rev1	SPRFMO Report of Income
FAC11-Doc06	Annual Financial Statements for the year ending 30 June 2023
FAC11-Doc06.1	Statement of transfers of appropriations and write offs
FAC11-Doc06.2	SPRFMO Contingency Fund
FAC11-Doc06.3	Status of SPRFMO Developing States Fund
FAC11-Doc06.4	Status of SPRFMO Scientific Support Fund
FAC11-Doc07	Draft Budget for Financial Year 2024-25 and forecast budget for 2025-26
FAC11-Doc07.1_rev1	Secretariat Travel plan for Financial Year 2024-25
FAC11-Doc07.2	Data Management Update and Development
FAC11-Doc08	Calculation of contributions for FY2024-25 and estimate for FY2025-26
FAC11-Doc09	Secretariat's 2023 Administrative Report
FAC11-Doc10_rev2	RESTRICTED Staff Performance Review Summary
FAC11-Doc11_rev2	RESTRICTED 2024 Secretariat Staffing strategy
FAC11-Doc12	RESTRICTED FAC10 requested reviews and advice
FAC11-Doc13	Potential hosting for future SPRFMO Meetings
FAC11-Doc14	Financial and Administrative Implications of providing Spanish support

#### Proposals to be discussed at FAC11:

COMM12-Prop01	Proposal to amend the Staff Regulations
COMM12-Prop01.1	Explanatory note for Proposal 01 Staff Regulations
COMM12-Prop02	Proposal to update Decision 06 on SPRFMO performance review
COMM12-Prop03	Proposal for a Decision on a WG for the use of Spanish and English
COMM12-Prop04	Proposal for a Decision on Rules of Procedure for Participation of Observers