

**1<sup>st</sup> Meeting of the Finance and Administration Committee**

**Manta, Ecuador, 27-31 January 2014**

**FAC-01-01**

**Provisional Agenda**

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1. Welcome and Introduction
2. Administrative Arrangements
  - 2.1 Adoption of the Agenda
  - 2.2 Meeting Documents
3. Annual Financial Statement for the SPRFMO for year ending 30 June 2013
  - 3.1 Statement of transfers between categories (3.3 Financial Reg.)
  - 3.2 Accumulated Surplus Account (4.6 Financial Reg.)
  - 3.3 Auditor Report (9.9 Financial Reg.)
  - 3.4 Investment and other income (4.11 Financial Reg.)
  - 3.5 Advice on conditions under which Chairperson may authorize expenditure from the Accumulated Surplus Account.
4. Draft Budget for financial year 2014 – 2015 (Art. 15 of the Convention: 2 Financial Reg.)
  - 4.1 Formula for contributions to the budget (4.7 Financial Reg.)
5. Member Contribution Report (including voluntary contribution) (4.8 Financial Reg.)
6. Next meeting of the Commission (Art. 13.2 of the Convention)
7. Other matters
8. Adoption of Report
9. Meeting closure