

**3rd Meeting of the Finance and Administration Committee
Valdivia, Chile, 25 to 29 January 2016**

FAC-03-01

Provisional Agenda

1. WELCOME AND INTRODUCTION
2. ADMINISTRATIVE ARRANGEMENTS
 - a. Adoption of the Agenda
 - b. Meeting Documents
3. ELECTION OF VICE CHAIRPERSON
4. ANNUAL FINANCIAL STATEMENT FOR THE YEAR ENDING 30 JUNE 2015
 - a. Annual Report 2014-15 (FR 6.2)
 - b. Auditor Report (FR 9.7, 9.8 and 9.9)
5. MEMBER CONTRIBUTIONS REPORT (including voluntary contributions) (FR 4.11)
6. POSSIBLE AMENDMENTS TO THE FINANCIAL REGULATIONS.
 - a. Review of the formula for the calculation of contributions related to the catch component for pelagic fishery resources
 - b. Accumulated Surplus Account and Contingency Fund
 - c. Budget categories for the Scientific Committee and developing states
7. STAFF REGULATIONS FOR THE SPRFMO SECRETARIAT
 - a. Report of the Intersessional Working Group on Staff Regulations
 - b. Options for retirement funds of expatriate staff members
 - c. Recommendations regarding staff regulations to the Commission
8. BUDGET AND CONTRIBUTIONS
 - a. Draft Budget for financial years 2016–2017 and 2017–2018 (Convention Article 15 and FR 2)
 - b. Calculation of contributions for 2016–2017 and tentative estimate of contributions for 2017–2018 (FR 4.7)
9. NEXT MEETINGS OF THE COMMISSION (Convention Article 13.2)
10. OTHER MATTERS
 - a. Appointment of auditors (FR 9.11)
11. ADOPTION OF REPORT
12. MEETING CLOSURE