



International Consultations on the Establishment of the  
**South Pacific Regional Fisheries Management Organisation**

## **DRAFT GUIDELINES FOR ANNUAL NATIONAL REPORTS TO THE SPRFMO SCIENCE WORKING GROUP**

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### **1. Purpose of Annual National Reports**

Participants are requested to submit National Reports to the interim Science Working Group on an annual basis in order to keep the SWG informed, in a concise format, of their fishing, research and management activities over the previous year. These reports would usually be submitted to the first SWG meeting in any year, if it is intended to hold more than one SWG meeting in any year.

Such annual reports are not intended to replace data submissions, or submission of detailed scientific papers. Catch and effort data should still be submitted to the SPRFMO Secretariat in accordance with the prescribed data submission standards and procedures. Detailed information or scientific analyses on aspects of fisheries should be presented in specific scientific papers to SWG meetings.

### **2. National Report Sections**

Annual National Reports should include the following sections of specific relevance to the work of the Science Working Group:

#### ***2.1 Description of Fisheries***

A general overview description of the fisheries of the flag state concerned over the previous year, providing summarised information on:

- Fleet composition (number of vessels by gear type and size) and how this has changed over time.
- Fishing patterns, summarising distribution of effort and total catches by season and area.
- Brief description of significant changes and new developments in fisheries over the past year.

#### ***2.2 Fisheries Data Collection and Research Activities***

Brief description of the fisheries data collection systems implemented, and the research and assessment activities conducted, including:

- Description of the statistical data collection systems in use, and how these have changed or been improved over the past year.
- Description of fisheries sampling programs or surveys conducted, scientific analyses and stock assessments undertaken, or other relevant research activities conducted.
- Specific actions taken to implement monitoring, sampling or research recommendations for fisheries in the SPRFMO area.

### **2.3 Catch, Effort and CPUE Summaries**

Overview summaries of nominal effort, catch and CPUE in the SPRFMO area, including:

- Trends in nominal fishing effort by gear type over time.
- Species composition of catches by gear type, including estimated total annual catches of target, non-target, associated and dependent species, and how catch composition has changed over time.
- Trends in nominal CPUE by gear type for the main species contributing to catches.

### **2.4 Size Composition of Catches**

- Summarised tables or figures showing size-frequency distribution of the target and main by-catch species in catches, and how this has changed over the past few years.

### **2.5 Summary of Observer and Port Sampling Programmes**

- Brief description of Observer and Port Sampling programmes conducted, and how these have changed or been improved over the past year.
- Information on coverage rates achieved by Observer programmes, or sampling coverage achieved by Port Sampling Programmes, over the past year.

### **2.6 Implementation of Management Recommendations**

- Summary report on actions taken to implement any recommended management measures for fisheries in the SPRMO area.