

## 7<sup>th</sup> MEETING OF THE SCIENTIFIC COMMITTEE

*La Havana, Cuba, 7 to 12 October 2019*

### SC7-Doc12

## Observer programme accreditation process and progress - Advice of the SC *Secretariat*

### 1. Introduction

Conservation and Management Measure CMM 16-2019 set up a [Process for Tender Evaluation of the SPRFMO Observer Programme Accreditation Evaluator](#). Within the timeframe specified in the Call for Proposals the Secretariat received three proposals which were circulated to Members and CNCPs in the Secretariat letter (G39-2019 Proposals Received for OP Accreditation Evaluator) dated 31 May 2019. The proposals can also be accessed in the [Observer Programme Proposal Submissions](#) section of the Member Pages (please note that this area is accessible only to logged-in individuals).

The process then indicated that *“the Secretariat will evaluate the proposals according to the evaluation criteria specified in the Call for Proposals. The Secretariat’s assessment should rank each proposal and describe the basis for each ranking”* and *“The Secretariat will prepare a shortlist of the three highest scoring proposals and circulate this to the SC and CTC by 29 August 2019”*.

The Secretariat therefore evaluated each of the proposals against the criteria specified in the Call for Proposals:

- Ability of tenderer to meet the objectives of the contract (Experience, Qualifications and Technical capacity)
- Planning and execution of accreditation for nominated programs of projects
- Cost efficiency

The Secretariat’s assessment was circulated to members of the Scientific Committee and the Compliance and Technical Committee as an attachment to [letter G79-2019<sup>1</sup>](#) (Secretariat Evaluation of Observer Programme Evaluation Proposals) dated 28 August 2019.

### 2. Advice of the Scientific Committee

The Call for Proposals noted that *“Tenders will be assessed by the SPRFMO Commission, taking into account the advice of the SC and CTC”*. In this regard, the Secretariat’s evaluation is being presented to the Scientific Committee, so that it can provide its advice to the Commission.

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<sup>1</sup> The specific details of the Secretariat’s assessment are not included in this paper due to commercial sensitivity concerns.